



# Al-Ihsan Academy School

1751 O'Plaine Rd,  
Libertyville, IL 60048

School Admission Phone: (847) 400-4286

Email: [zafeer@alihsanschool.com](mailto:zafeer@alihsanschool.com)

## APPLICATION FOR ADMISSION

2023-2024 Academic School Year

August 11, 2023- May 31, 2024

### Pre-K Enrollment Type

- (3 yr)       (4 yr)
- Full Day (8:30 am-2:30 pm)     Half Day (8:30 am-12:00 pm)     Extended Day (8:30 am-4:30 pm)

### Student Information

Male     Female

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Family Information

#### **Father:**

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

#### **Mother:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### **Names and Ages of Siblings:**

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Please describe below any family circumstances that may be helpful for us to know (special physical or emotional conditions; regular medications; special diet; allergies or other treatment your child receives):

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## ADMISSION AND REGISTRATION

Al-Ihsan Academy (AIA) admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally permitted or made available to students at this school. It does not discriminate on the basis of race, color, nationality, or ethnic origin in administration of educational policies, admission policies and other school-administered programs. It is the policy of AIA to do everything possible so that no child shall be denied an education because of cost.

### Enrollment Procedures

The following application forms must be completed by the parent/guardian of the child prior to being considered for enrollment in any of our AIA Programs. Please also attach copies of the child's birth certificate and a copy of their latest immunization records. Make sure all forms are completed and duly signed.

### Admission Requirements

- All students must be at least 3 years old and toilet trained by September 1<sup>st</sup>, of the year of attendance.

### Student Activity Fees:

A \$250 student activity fee is due at the time of enrollment. **This deposit is non-refundable** and will be applied toward extracurricular activities, field trips, or other programs deemed necessary by Al-Ihsan Academy.

### Tuition Fees and Payments:

Tuition payments are divided into 10 payments, due on the 1st day of each month beginning August 1 2022, and ending May 31, 2023. A \$25 late fee will automatically be assessed on the 6th day of those months if payment has not been received. If arrangements are not made and parents are delinquent in tuition payments, the child's enrollment will be forfeited.

Payments can be made by writing a check to Al-Ihsan Academy or a **direct transfer to the bank (zelle)** through email **account@alihsanschool.com**. Checks can be mailed to - **1995 S Egret Ct Libertyville, IL 60048**.

### Discounts:

- Full tuition is payable for the first child, with a 10% sibling discount per child for all others.
- Full year tuition paid by August 1<sup>st</sup> will receive a 5% discount.

### Agreements:

I understand that children are admitted for the full academic year and that my agreement to pay for the school year is not subject to adjustments for illness, absence, vacation, or holidays.

This contract may be canceled by either party (Al-Ihsan Academy or parent) upon the condition that a 30-day written notice is provided prior to the withdrawal date. The parent will be expected to pay the tuition to cover the time the child attends the school, as well as the 30-day notice time period. Tuition refunds will be prorated 30 days from the date of the written notice.

I understand that there may be occasional changes in regular school hours for special circumstances.

Signature of Parent: \_\_\_\_\_

Date: \_\_\_\_\_

## Programs and Tuition 2023-24

### Full Day (8:30 am- 2:30 pm)

Select 1	Options	Monthly Fees	Yearly Total	Days Available
	5 Days	\$700.00	\$6,650.00	Mon Tue Wed Thu Fri
	4 Days	\$585.00	\$5,558.00	Mon Tue Wed Thu Fri
	3 Days	\$450.00	\$4,275.00	Mon Tue Wed Thu Fri
	2 Days	\$310.00	\$2,945.00	Mon Tue Wed Thu Fri

### Half Day (8:30 am- 12:00 pm)

Select 1	Options	Monthly Fees	Yearly Total	Days Available
	5 Days	\$585.00	\$5,580.00	Mon Tue Wed Thu Fri
	4 Days	\$485.00	\$4,608.00	Mon Tue Wed Thu Fri
	3 Days	\$375.00	\$3,563.00	Mon Tue Wed Thu Fri
	2 Days	\$260.00	\$2,470.00	Mon Tue Wed Thu Fri

### Extended Day (8:30 am- 4:30 pm)

Select 1	Options	Monthly Fees	Yearly Total	Days Available
	5 Days	\$900.00	\$8,550.00	Must attend 5 days